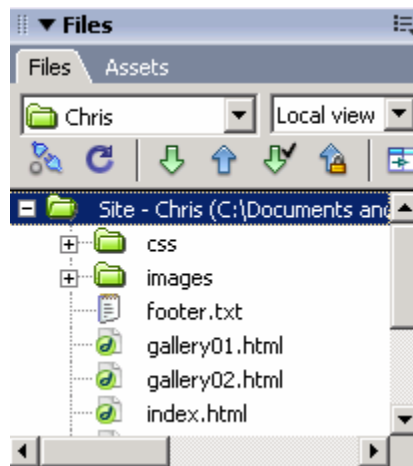
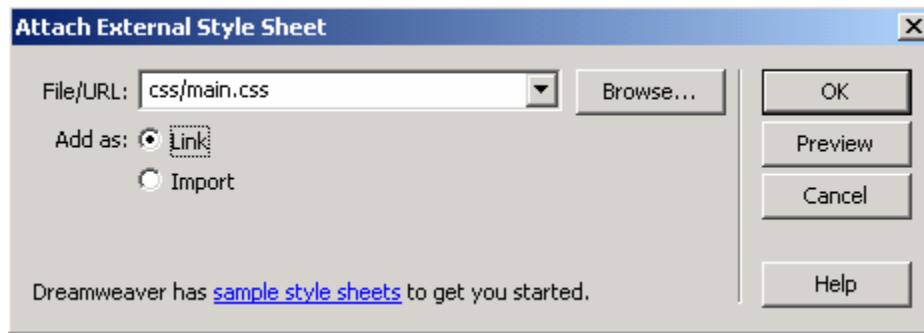


## Introduction to Dreamweaver Workshop

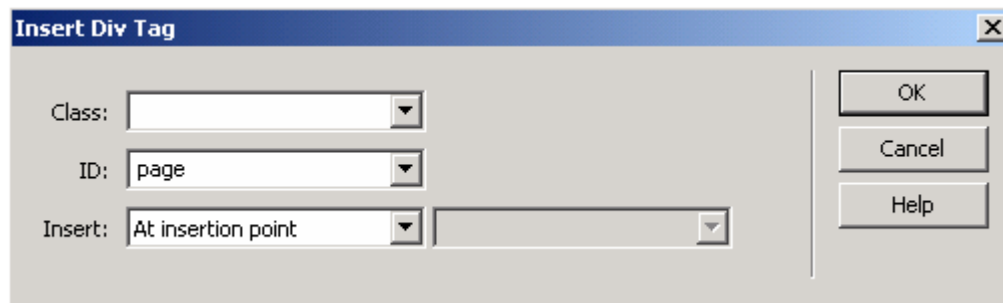
- I. Define the site by choosing **Site>Manage Sites** from the menu, click the New button, and choose Site from the list.
  - a. Answer “What would you like to name your site?” with your first name.
  - b. Answer “No, I do not want to use a server technology.”
  - c. Answer “Edit local copies on my machine, then upload to server when ready”.
    - i. Click the Browse for File icon (folder), select the “workshop” folder on the desktop, and click the Open button. Now click the Select button to make this “workshop” folder the site folder.
    - ii. Verify that the last word in the text field is “workshop”.
  - d. Pick “None” from the drop-down list labeled “How do you connect to your remote server?”
  - e. Review the summary then click the Done button. *This causes the Site window to fill with the files in the selected “workshop” folder. (See figure).*



- II. Setup Accessibility preferences to help with ADA compliance.
  - a. Choose **Edit>Preferences**.
  - b. Select the Accessibility category.
  - c. Fill the Images checkbox.
  - d. Click the OK button to save the setting.
- III. Make a template page.
  - a. Close the Untitled document window if it is open.
  - b. Find the template.html file in the site window, and double-click its icon to open it.
  - c. Right-Click on the Design window and choose Attach Style Sheet from the menu.
  - d. When prompted, click the Browse button, navigate to the “css” folder in the “workshop” folder, and select the “main.css” file. *(See figure.)*
  - e. Click the OK button to select the file and again to attach the file. *The style sheet file contains ‘style’ definitions of the page layout and text appearance.*



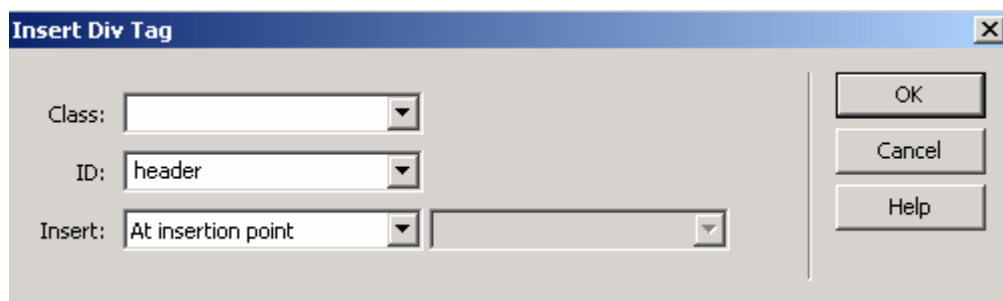
- f. Choose **Insert>Layout Objects>Div Tag**.
- g. When prompted, type “page” in the ID field. (*See figure.*)
- h. Click the OK button to finish.



- i. Press the Backspace key to delete the ‘Content for id "page" Goes Here’ line.

IV. Make the page header.

- a. Choose **Insert>Layout Objects>Div Tag**.
- b. When prompted, type “header” in the ID field. (*See figure.*)
- c. Click the OK button to finish.

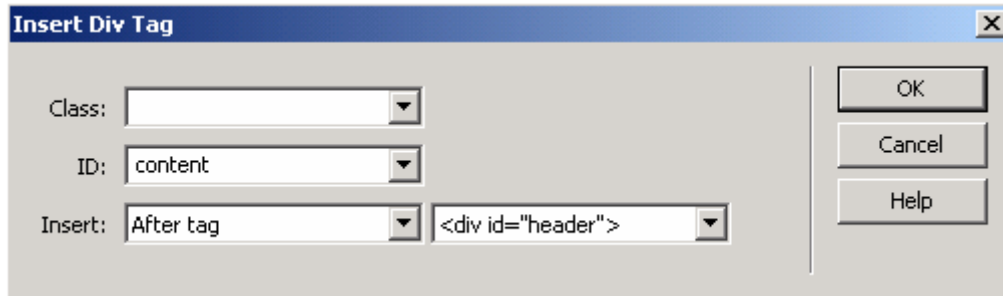


- d. Choose **Insert>Image**.
- e. When prompted, navigate to the “images” folder of the “workshop” folder and open the “navbar.gif” file.
- f. When prompted by the Image Tag Accessibility Attributes dialog, type “navigation imagemap” in the Alternative Text field.

- g. Click the OK button to finish inserting the image.
- h. Delete the 'Content for id "#header" Goes Here' line.

V. Make the page body.

- a. Choose **Insert>Layout Objects>Div Tag**.
- b. When prompted, type "content" in the ID field, choose After tag from the Insert list, and choose the tag '<div id="#header">'. (See figure.)
- c. Click the OK button to finish.



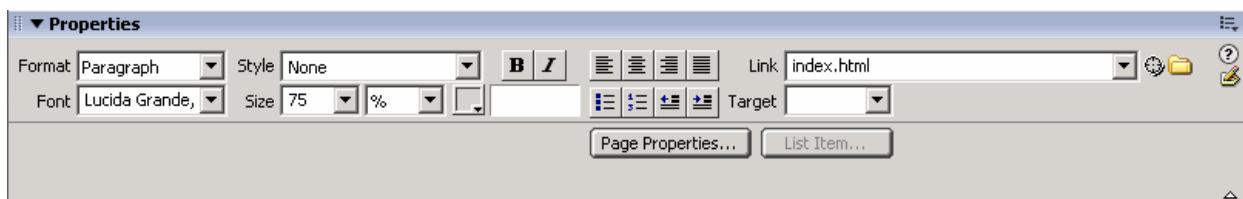
- d. Type "Insert Title Here" and press the Enter key to drop down a line.
- e. Choose **Insert>Image**.
- f. When the Open dialog appears, find and open the "picture.gif" file.
- g. When prompted for Alternative Text, type "placeholder".

VI. Make the page footer.

- a. Choose **Insert>Layout Objects>Div Tag**.
- b. When prompted, type "footer" in the ID field, choose After tag from the Insert list, and choose the tag '<div id="# content">', Click the OK button to finish.
- c. Press the Backspace key to delete the 'Content for id "#footer" Goes Here' line.
- d. Choose **Insert>HTML>Horizontal Rule**.
- e. Press the right arrow key (->) to shift the focus off of the horizontal rule and press the Enter key to move down a line.
- f. Find and open the "menu.txt" file in the Site window.
- g. Choose **Edit>Select All** to highlight all the text in the file.
- h. Choose **Edit>Copy** to copy the selected text into the clipboard.
- i. Close the menu.txt file window.
- j. Choose **Edit>Paste** to copy the text into the footer.
- k. Choose **Insert> HTML>Horizontal Rule** to place a line under the menu text.
- l. Press the right arrow key (->) to shift the focus off of the horizontal rule and press the Enter key to move down a line.
- m. Find and open the "footer.txt" file in the Site window.
- n. Repeat steps g through j to select and copy the text into the web page.
- o. Choose **File>Save** to save your work.

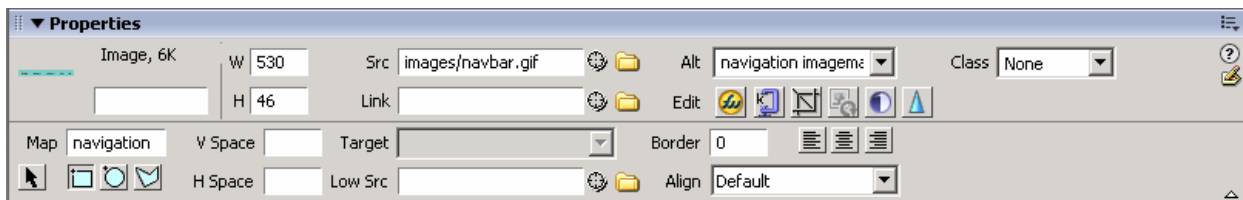
- VII. Preview the page in a browser.
  - a. Choose **File>Preview in Browser>iexplore** (Internet Explorer).
  - b. Click the Maximize button in the browser window's title bar (small square). Note how the table hugs the left margin and that the table itself is visible.
  - c. Choose **File>Close** to exit the browser (Internet Explorer).

- VIII. Make links in the page footer.
  - a. Highlight the word "Home" in the footer text.
  - b. Locate the "Point to File" tool on the Link line of the Properties window.
  - c. Click and drag the pointer to the Site window to select the "index.html" file.
  - d. Release the mouse button, and the file name appears in the Link line. *(See image.)*

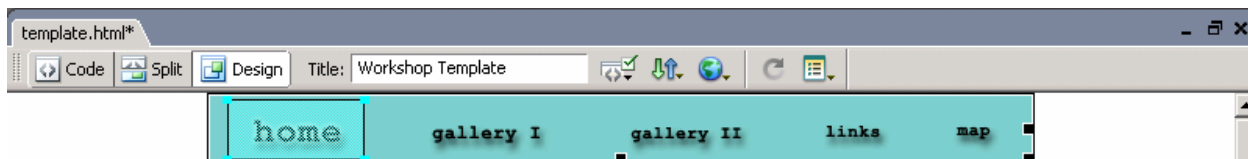


- e. Repeat steps a-d with the remaining words on this line of text. Take care to highlight "Gallery I" and "Gallery II" when making their links.

- IX. Make the imagemap in the page header.
  - a. Click on the image in the header.
  - b. Click the rectangle tool in the **Map** area of the Properties window. *(See figure.)*

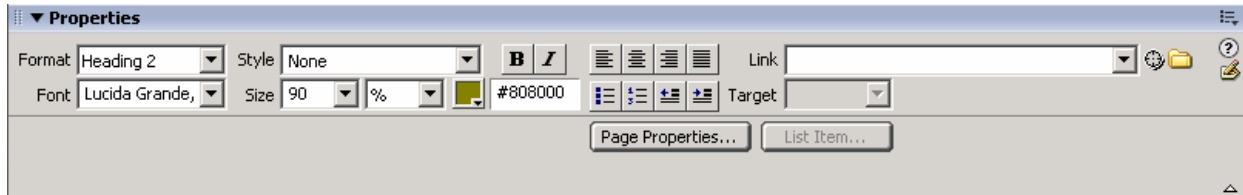


- c. Draw a rectangle around the word **home** in the image. *(See figure.)*



- d. Click on the Point-to-File tool and drag the pointer to the Site window to select the "index.html" file.
  - e. Release the mouse button, and the file name appears in the Link line.
  - f. Repeat steps c-e with the remaining words on the image.
  - g. Choose **File>Save** to save your work.

- X. Make the site home page from the template.html file.
  - a. Open the “template.html” file if it is not open.
  - b. Replace “Workshop Template” in the **Title** field with “Dreamweaver Gallery”.
  - c. Replace “Insert Title Here” in the body with “Dreamweaver Gallery”.
  - d. Change the format of this title line by choosing Heading 2 from the Format list in the Properties window. (*See figure.*)



- e. Click on the Mona Lisa icon in the body and press Backspace to remove it.
  - f. Choose **Insert>Image**.
  - g. When the Open dialog appears, find and open the “home.jpg” file.
  - h. When prompted for Alternative Text, type “Home Page image”.
  - i. Choose **File>Save As** and name the file “index.html”.
  - j. Click the Save button, and click the Yes button when warned that it will replace an existing file.
  
- XI. Make the remaining web pages from the template.html file (except links.html).
  - a. Open the “template.html” file if it is not open.
  - b. Repeat steps **b** through **i** listed in item XIV above, but substitute...

	<b>Title</b>	<b>Heading</b>	<b>Image</b>	<b>File Name</b>
Gallery I	Gallery I	Gallery I	gallery01.gif	gallery01.html
Gallery II	Gallery II	Gallery II	gallery02.gif	gallery02.html
Map	Map Image	Map Image	map.gif	map.html

- XII. Make the links page.
  - a. Open the “template.html” file if it is not open.
  - b. Replace “Workshop Template” in the **Title** field with “Museum Links”.
  - c. Replace “Insert Title Here” in the body with “Museum Links”.
  - d. Click on the Mona Lisa icon in the body and press Backspace to remove it.
  - e. Click the Align Left button in the Properties window to realign the next content.
  - f. Find and open the “links.txt” file in the Site window.
  - g. Choose **Edit>Select All** to highlight all the text in the file.
  - h. Choose **Edit>Copy** to copy the selected text into the clipboard.
  - i. Close the links.txt file window.
  - j. Choose **Edit>Paste** to copy the text into the body.
  - k. Highlight the URL in the first line, i.e., <http://www.artic.edu/aic/index.html>
  - l. Press Control-C to copy the URL.
  - m. Place the cursor in the Link field of the Properties window, and press Control-V

- to paste the URL. *This makes a link to the external web site.* Repeat for each line.
- n. Choose **File>Save As** and name the file “links.html”.
  - o. Click the Save button, and click the Yes button to replace the existing file.

